

# TEXAS DEPARTMENT OF PUBLIC SAFETY

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## 405 –Fiscal 2017 Annual HUB Report Supplemental Letter

The Texas Department of Public Safety (DPS) is dedicated to the utilization of Texas certified Historically Underutilized Business (HUBs) in its procurement process by providing contracting opportunities directly and indirectly with HUBs. DPSs good faith efforts ensure continued HUB participation included the following in accordance with 34 Texas Administrative Code Rule §20.284:

### 2017 Accomplishments

- DPS established a HUB Department which consist of 6 full time staff;
- DPS has a strong Procurement and Contract Services division. This division has proactively has increased their good faith efforts in their procurement process;
- DPSs Texas Highway Patrol division participated in the "Doing Business Texas Style" Spot Bid Fair on May 8-9, 2017;
- Updated the agency's HUB websites (internal and external) to provide an overall working knowledge of the HUB and Procurement program at the agency and state level;
- Developed a Policy and Procedure HUB Manual;
- Developed a "Bid Tab" to increase HUB participation and competition;
- Reviewed solicitation contracts with an expected value of \$100,000., or more to identify HUB subcontracting opportunities through the HUB Subcontracting Plan (HSP);
- Participated in pre-bid conferences to cover HUB and HSP compliance;
- Created a HSP compliance form;
- Provided training for vendors and DPS staff on HSP compliance;
- Participated in 13 Economic Opportunity Forums (EOFs) and HUB outreach events throughout the state as a co-sponsor and exhibitor;
- Hosted the DPSs Law Enforcement Symposium on December 2, 2016;
- Hosted a Vendor Market Research Day with vendor community on June 22, 2017;
- Supported DPSs (6) six Mentor Protégé relationships established in accordance with 34 TAC Rule §20.298;
- Provided information to HUBs on state procurement requirements on how to do business with DPS.

DPS is strongly committed to the goals identified and recognized by the State of Texas HUB Program and will continue to work to increase HUB participation as it relates to contracting and subcontracting opportunities. Should you have any question regarding the agency's program, please contact Lisa Maldonado at (512) 424-0279 or [Juana.Maldonado@DPS.Texas.Gov](mailto:Juana.Maldonado@DPS.Texas.Gov).

Sincerely,

Lisa Maldonado, CTPM, CTCM

HUB Director

Texas Department of Public Safety